



Danby Society Meeting Minutes

Michaelmas 2021

Date: 29/09/2021

In attendance:

Adrian: President

Siong Chen: Secretary

Marialena: Treasurer

Lauren: Social Secretary

Joel: IT Officer

1. Freshers' fair stall, Wednesday 6th Oct, 10 am

- a) Advertise the society (termcard - Lauren suggested that we should have the first talk and social event planned, so that we can give them out)
- b) Figure out rota

2. Events planned (to be included in term card):

- a) Prof Sir John Pendry, talk title TBC; Tuesday 16th Nov, 6 - 7.30 pm
- b) Initiation pub quiz
 - i. Possibly can have a general drinks reception for socialising
 - ii. Pub quiz can be on general knowledge - not too intense
 - iii. Can be held at the Taverna
 - iv. Tentatively, the week of 11-17th Oct, the bar might have hold a quiz on the 11th (so not the Monday); Lauren, Mar and Adrian cannot make it on the 12th (so not Tuesday as well)
- c) End of term formal; final week of Michaelmas – 25th/26th Nov
- d) Possible drinks reception with all the natscis on Tuesday 5th Oct
- e) Number estimates: roughly 30 per event

3. Budget

- a) Applied for £770
- b) May have rules on what we can spend money on - spending on alcohol should be limited to under £200; Aldi has the cheapest alcohol
- c) First and last social events of the year probably will take up the biggest part of the budget

4. Weekly email newsletter

- a) First edition - start of week 1 (7th Oct)! Send in by Wednesday night 6th Oct
- b) Roles:
 - i. Science news (Adrian)

- ii. Danby events (Lauren)
- iii. Study tips (Marialena)
- iv. Trivia questions (Joel)
- v. What are the uni science societies doing? (Siong Chen)

5. To do list:

a) Lauren:

- i. Booking Downing bar for pub quiz
- ii. End-of-term formal booking
- iii. Flyer
- iv. Bio and photo for website

b) Adrian:

- i. Ask for concrete title for John Pendry talk
- ii. Ask about drinks reception for matriculation
- iii. Plan pub quiz (later)
- iv. Flyer
- v. Put together first newsletter

c) Marialena:

- i. Flyer

d) Siong Chen:

- i. Get a template done for the mailing list
- ii. Organise google drive

e) Joel:

- i. Update website